WASHTENAW AREA MUTUAL AID ASSOCIATION

United to Protect Life and Property from Fire

WAMAA Membership Meeting - Minutes
November 4, 2025 - 9:00AM
Hosted by Ypsilanti Twp Fire Dept

DBL CHK: Ann Arbor – Kennedy
Ann Arbor Twp – Nicholai
Augusta Twp – Music, Witt
Belleville – N/A
Chelsea – Arbini
Clinton – N/A
Dexter Area – Armstrong
Green Oak Twp – N/A
Hamburg Twp – N/A
Manchester Twp – Kouba
Milan Area – Carpus
Northfield Twp – Bishop
Pittsfield Twp – M. Chevrette, Girbach
Putnam Twp – N/A
Salem Twp – Rachwal
Saline Area – Sperle
Scio Twp – Houde
Sumpter Twp – Brown
Superior Twp – V. Chevrette
Van Buren Twp – McInally
Ypsilanti – Hobbs
Ypsilanti Twp – Densmore, Wallgren

Associates: HART (Simpson), HVA (Becky, Karl & Erik), MCA (Henderson), Washtenaw County (Swenson), Emergency Management (Pinette), 1800BoardUp/Belfor (Hughes & Jacobs)

1. Meeting Called to Order (Rachwal) – President Rachwal called today's meeting to order at 9:01AM. Pledge of Allegiance followed.
2. Correspondence / Public Comment – None
3. Adoption/Changes of Agenda – None
4. Treasurer Report (Houde) –
    A. Chase Bank account balances as of November 1, 2025:
    Checking $70,555.09
    Savings $37,306.25
    B. Membership Renewal Invoices will be emailed on Nov 15th.
    C. Budget sent via email for review – Houde provided details of proposed budget. Motion to accept proposed budget by Arbini, seconded by V. Chevrette. Discussion. Motion carried.
5. Medical Control Report (Henderson) –
    a. MCA is aware that AHA has come out with recommendations, though it does not change your patient care protocols at this time.
    b. Explained process related to any updates within the app – changes may be minimal
    c. MFR to BLS – if any agencies are interested, let Henderson know.
    d. Small change in MFR pack re: Narcan nasal
6. Training Report (Nicholai) – report was sent electronically for reference. Will schedule a meeting to schedule 2026 trainings soon.
7. HazMat Report (Girbach) – report was sent electronically for reference. Rachwal highlighted the team's activities (trainings & callouts). Discussion on authorized drone activities.
8. TRT Report (Chevrette)- report was sent electronically for reference. M. Chevrette needs to step away from the TRT due to his new responsibilities as chief of department. Rachwal provided historical process of filling such vacancies. Rachwal made a motion to restrict the team leader appointments shall be limited to internal candidates only. Seconded by V. Chevrette. Discussion followed. Vote followed and the motion did not pass. Rachwal ensured that the position will be distributed.
9. MABAS Report (Rachwal) – mentioned trainings / exercises, as well as testing the Everbridge system. Continue with updating policies and procedures. More to come. Youngblood & Torres offered insight. Dec 3rd strike team training has openings. Youngblood reminded everyone that they need to submit their MABAS agreements.

10. HVA Dispatch Report (Torres) – continue to train new employees, as staffing numbers continue to rise. Streamlining processes, and need to fill seats on ProQA Co-Chair position (replace Box). Kennedy suggest AC Hughes to fill this vacancy.
11. HVA Operations (Rock) – Power cot trainings available. AEDs update. Participating in TBI study with University of Michigan.
12. Washtenaw County 800 MHz Consortium Report (Swenson) – Had nothing to report.
13. Officers Committee Report (Nicholai) – report was sent electronically for reference. Working on MABAS deployment procedure and updating some other policies.
14. Blue Card (Nicholai) – report was sent electronically. Just finished bulk of dispatch. Continue to schedule.
15. HART Report (Simpson) – October had three open houses (Milan, Augusta & Van Buren Twp), and one hazmat training. No callouts. Working on baskets.
16. WAMAC (Kennedy) – Kennedy reviewed policies and procedures related to adoption of a budget. Everyone agreed to formally adopt a WAMAC budget next year, to give all agencies time to meet new requirements.
17. Washtenaw County Sheriff's Office (Pinette) – reviewed the snow emergency plan. Working on fixing staffing vacancies. Mentioned after action reports coming soon of recent training exercises. Moving forward with reimbursement of trainings.
18. DNR (Crawford, Beachnau) – N/A
19. Food Truck Inspections (Densmore) – Wallgren provided update. He reviewed anticipated process utilizing the WAMAC site. Mentioned upcoming schedule and planning of food truck rallies.
20. Old Business – N/A
21. New Business –
    a. Post meeting discussion re: Alerting Systems / Dispatch (Houde)
    b. ProQA Committee – appoint co-chair (V. Chevrette)
    c. WAMAA to WAMAC (Rachwal)- A motion will be added to next month's meeting to officially dissolve WAMAA and move to WAMAC.
22. Good of the Order –
    a. Hughes – highlighted the recent equipment donation program sponsored by Belfor.
    b. Site suggestions – budget deadlines, calendar of meetings/trainings
23. Next Meeting – December 2nd – Salem Twp

2026 Meeting Schedule (1st Tues, 9:00AM) / Locations TBD

Jan 6
Feb 3
Mar 3
Apr 7
May 5
June 2

No Meetings July & Aug
Sept 1
Oct 6
Nov 3 – Ypsilanti Twp
Dec 1 – Salem Twp

24. Adjournment – 9:52AM